

Managing Medical Conditions Policy

1. Policy Statement

Learn With Confidence (LwC) is committed to ensuring the safety, wellbeing, and full participation of all students, including those with medical conditions. This policy outlines the procedures for supporting students with medical conditions to ensure their health needs are met while attending LwC. We aim to work in partnership with parents, carers, and healthcare professionals to ensure that students with medical conditions can access a safe and supportive learning environment.

2. Aims

The aims of this policy are to:

- Ensure students with medical conditions are properly supported so they can fully access the educational opportunities provided by LwC.
- Ensure that staff are informed, prepared, and able to manage medical conditions and emergencies appropriately.
- Comply with relevant legislation regarding the management of medical conditions in educational settings.
- Promote collaboration between LwC, families, and healthcare professionals to create individual care plans where necessary.

3. Relevant Legislation

This policy is informed by the following legislation and statutory guidance:

- **Children and Families Act 2014**
- **Equality Act 2010**
- **Health and Safety at Work Act 1974**
- **The Special Educational Needs and Disability (SEND) Code of Practice (2015). Roles and Responsibilities**

4.1 LwC Leadership

- Ensure that appropriate policies and procedures are in place to manage medical conditions, including staff training and the development of individual care plans.
- Ensure that LwC is compliant with all relevant legislation regarding the management of medical conditions.
- Ensure that emergency procedures are in place and that all staff are aware of their responsibilities in managing medical emergencies.

4.2 Staff

- Be aware of students with medical conditions and follow the procedures set out in this policy.
- Attend any necessary training to support students with specific medical needs.
- Follow individual healthcare plans (where applicable) and act appropriately in the event of a medical emergency.

4.3 Parents and Carers

- Provide up-to-date information about their child's medical condition, including any medication, allergies, or special requirements.
- Collaborate with LwC and healthcare professionals to develop an individual healthcare plan (IHP) where necessary.
- Ensure that all necessary medication is provided to the school, clearly labelled, and within its expiry date.

4.4 Students

- Where appropriate, be involved in discussions about their medical condition and how it is managed at LwC.
- Take responsibility for managing their own health, including taking medication, if they are capable of doing so, as agreed in their IHP.

5. Individual Healthcare Plans (IHPs)

An **Individual Healthcare Plan (IHP)** will be created for students with significant or ongoing medical conditions that require specific support or management. The IHP will include:

- Details of the student's medical condition.
- Required support, including medication and treatments.
- Emergency contact details and procedures.
- Roles and responsibilities of LwC staff in managing the condition.

IHPs will be reviewed annually or sooner if the student's medical needs change.

6. Managing Medication

- Medication will only be administered at LwC if it is essential to the student's health during the school day.
- All medication must be provided by the parent/carer and be clearly labelled with the student's name, dosage, and administration instructions.
- Staff who administer medication will be trained, and a record of any medication administered will be kept.

7. Emergency Procedures

- All staff will be aware of the emergency procedures for managing serious medical conditions such as asthma, allergies (anaphylaxis), epilepsy, or diabetes.
- Emergency procedures will be clearly outlined in the IHP, and staff will have access to emergency contact information.
- LwC will ensure that first aid-trained staff are always available during school hours and off-site activities.

8. Key Policies Referenced

This policy should be read in conjunction with the following LwC policies:

- **Safeguarding and Child Protection Policy**
- **Allergy & Anaphylaxis Management Policy**
- **First Aid Policy**

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- **Health and Safety Policy**
- **SEND Policy**
- **Risk Management Policy**

9. Monitoring and Review

This policy will be reviewed annually by LwC leadership to ensure it remains up to date with current legislation and best practices for supporting students with medical conditions.

Version Control			
Version No.	Date	Author	Notes
1.0	15 th October 2024	K Perry	Initial Draft
1.1	Sept 1 2025	KP	
1.2	5.9.26	KP	